

**“On Track For Life Foundation Inc” PRIVACY STATEMENT**  
**Also Known as the Drapac Porsche Development Program & Drapac Cycling Team**

**Welcome to the Drapac Porsche Development Program website (“The DPDP”)**

**1. *Protecting Your Privacy***

- 1.1 The DPDP is committed to providing you with the highest levels of customer service. This includes protecting your privacy.
- 1.2 Set out below is information that the Privacy Act requires The DPDP to communicate to all users of the DPDP website. We recommend that you keep this information for future reference.

**2. *Your Personal Information***

- 2.1 We may hold a variety of personal information about you, which may include your name, date of birth, current and previous addresses, telephone/mobile phone number, address, occupation, driver’s licence number, your DPDP website password or any other PIN or password used by you to access material on The DPDP. We may also hold certain details about your personal interests. We do not store bank account numbers or credit card numbers of any customer. Services involving credit cards will be handled by Secure Pay and only Secure Pay will have access to your credit card numbers. For more information visit <http://www.securepay.com.au/>
- 2.2 Occasionally, you may need to provide personal information about other individuals to us (e.g. recommend the site to a friend). If so, we rely on you to inform those individuals that you are providing their personal information to us and advise them that we can be contacted for further information – see part 12 (“how to contact us”) below.
- 2.3 If you choose not to provide personal information to us, we may not be able to provide you with access to The DPDP or to the content, products and services available from The DPDP.

**3. *How We Collect Personal Information***

- 3.1 We collect personal information about you in a number of ways, including:
  - (a) Directly from you, when you provide information by phone, e-mail, online or in documents such as an application form;
  - (b) From third parties such as our related companies, credit reporting agencies or your representatives;
  - (c) From publicly available sources of information;
  - (d) From the organisations identified below under “when we disclose your personal information”; and
  - (e) When legally required to do so.
- 3.2 The DPDP also collects personal information about you when you access and use the website. This is described further in part 4 (“how we collect personal information from the website”) below.

#### **4. *How We Collect Personal Information From The Website***

- 4.1 When you visit the website, our web servers record anonymous information such as the time, dates and URL of the request. This information assists us to improve the structure of the website and to monitor its performance.
- 4.2 We may also use “cookies” on the website. Cookies are an industry standard and most major websites use them. A cookie is a small text file that the website may place on your computer. Usually, cookies are used as a means for the websites to remember your preferences. As such, cookies are designed to improve your experience of The DPDP.
- 4.3 In some cases, cookies may collect and store personal information about you. We extend the same privacy protection to your personal information, whether gathered via cookies or from other sources. If you like you can adjust your internet browser to disable cookies or to warn you when cookies are being used. However, if you disable cookies, you may not be able to access certain areas of the website or take advantage of the improved website experience that cookies offer.

#### **5. *Passwords and Usernames***

- 5.1 We may issue you with various usernames or passwords to allow you to access some of the content and information on the website.
- 5.2 While we will make every reasonable effort to ensure that your usernames and passwords are not disclosed to other people, you are ultimately responsible for maintaining the secrecy of your usernames and passwords and for ensuring that no-one except you uses these usernames and passwords.

#### **6. *How We Use Your Personal Information***

- 6.1 Your personal information may be used by us to:
  - (a) Give you access to the website and other content, products and services available from the websites;
  - (b) Enter you into our competitions and promotions;
  - (c) Administer and manage the website including charging, billing and collecting debts;
  - (d) Inform you of changes to the website or to the content, products and services available from the website;
  - (e) Conduct appropriate checks for credit-worthiness and fraud;
  - (f) Research and develop the website and our other services;
  - (g) Gain an understanding of your information and communication needs in order for us to provide you with improved websites, content and services; and
  - (h) Maintain and develop our business systems and infrastructure, including testing and upgrading of these systems.

- 6.2 Your personal information is also collected to promote and market other services that we consider may be of interest to you. If you do not wish us to contact you regarding other services, please contact us and advise.
- 6.3 All e-mails sent by us offering marketing and commercial material will contain accurate information regarding the messages originator and will contain a functional unsubscribe facility to allow you to opt-out of receiving messages from us in the future.

## **7. When We Disclose Your Personal Information**

- 7.1 We may disclose your personal information to each other and to organisations outside The DPDP for the purposes set out in part 6 (“how we use your personal information”) above. The DPDP takes reasonable steps to ensure that these organisations are bound by confidentiality and privacy obligations in relation to the protection of your personal information.
- 7.2 The outside organisations to which we disclose information include:
  - (a) Outsourced service providers involved in the operation and management of the website or the other services we provide to you, including those involved in:
    - (i) content and service development;
    - (ii) customer enquiries;
    - (iii) mailing systems;
    - (iv) billing and debt-recovery function;
    - (v) information technology services;
    - (vi) installation, maintenance and repair services;
    - (vii) marketing, telemarketing and door-knocking services;
    - (viii) market research;
  - (b) Your representatives (e.g. your authorized representatives or legal advisors);
  - (c) Credit-reporting and fraud-checking agencies;
  - (d) Credit providers for credit related purposes such as credit worthiness, credit rating, credit provision and financing;
  - (e) Our professional advisors, including our accountants, auditors and lawyers;
  - (f) Government and regulatory authorities and other organisations as required or authorized by law;
  - (g) Organisations involved in a transfer/sale of all or part of our assets or business (including accounts and trade receivable);
  - (h) Other information service providers; and
  - (i) Our related companies.

## **8. Help Us To Ensure We Hold Accurate Information**

8.1 We take all reasonable precautions to ensure that the personal information we collect, use and disclose is accurate, complete and up to date. However, the accuracy of that information we hold depends to a large extent on the information you provide. That is why we recommend that you:

- (a) Let us know if there are any errors in your personal information; and
- (b) Keep us up to date with changes to personal information such as your name or address. (See “how to contact us” below).

## **9. Can Access Your Personal Information**

9.1 You have a right to access your personal information, subject to some exceptions allowed by law. If you would like to do so, please let us know. You may be required to put your request in writing for security reasons – see part 12 (“how to contact us”) below.

9.2 We reserve the right to charge a fee for searching for and providing access to your information.

## **10. Children’s Privacy**

10.1 Children’s privacy is very important to us. We ask that children under 18 years of age obtain a parent or guardian’s consent before accessing or using the website, or before acquiring any products via the website.

10.2 While we will make every reasonable effort to ensure that children’s privacy and other rights are not compromised, it is ultimately the responsibility of parents to monitor their children’s usage.

## **11. Changes To Our Privacy Statement**

11.1 From time to time, we may need to change the Privacy Statement to reflect our changing business practices. We may change the Privacy Statement at any time by posting the changed Privacy Statement on our website and by posting a notice to users on the home page of that website stating that a change has occurred.

11.2 All personal information collected and held by us will be governed by our most recent Privacy Statement, as posted on our website.

## **12. How To Contact Us**

12.1 If you have any queries in relation to privacy, please contact The DPDP on (03) 9321 2500 between 9 am and 5 pm, Monday to Friday.

12.2 Alternatively, you can write to The DPDP, at 30 Courtney Street North Melbourne, Victoria, 3051 by sending an e-mail to [cycling@drapac.com.au](mailto:cycling@drapac.com.au)